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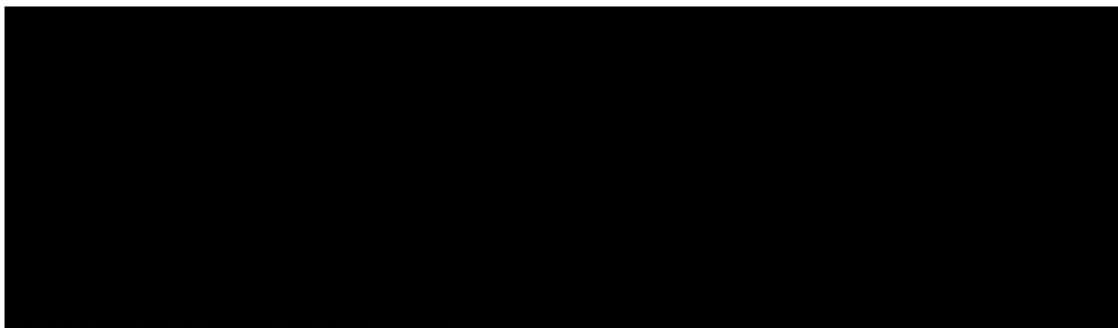
OFFICE OF SECURITY WEEKLY STAFF MEETING

OS Conference Room

16 August 1973

1. Present were:

25X1A



2. Pertinent Items of Interest

a. Quality Step Increase

The Acting Director of Security congratulated Mr. [REDACTED] who received a Quality Step Increase for his continued sustained excellent performance for the Office.

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b. Promotions

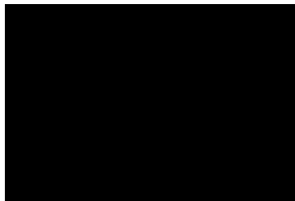
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Mr. [REDACTED] congratulated the following personnel who were promoted from GS-11 to GS-12:

Present:

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25X1A



DCI Security Staff

Tech Division

HQS Security Branch

Clearance Division

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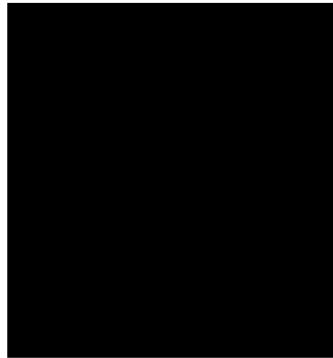
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Not Present:

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Tech Division



25X1A

IRD

25X1A

c. VNE Badges

Mr. Brownman has reconfirmed OS criteria for the issuance of Visitor No Escort Badges; i. e., 100 visits to CIA Headquarters per year or VIP status.

d. Budgeting Theories

The Office of Planning, Programming and Budgeting is reviewing the concept of a zero budget system which means each fiscal year will begin with no fixed allocations.

Mr. Colby is also quite interested in a total dollar budget wherein an office would be allocated a specific amount in dollars rather than a set number of slots and grades and specific nonsalary allocations. Both concepts are intriguing and appear to have considerable merit.

e. Summer Employees

An Office of Training survey reflected that personnel assigned to OTR during the summer recess were good employees who worked hard. Approximately 75% expressed the intention to apply for CIA full-time employment in the future. The Office of Security will look into implementing a similar survey.

f. NPIC

A boiler explosion at NPIC has severely curtailed the building's climate control and the routine operation of the Center which is

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now functioning with a reduced staff. Sometime next week is the best guess for the repair or replacement of the boiler and resumption of routine operating activity.

g. National Security Agency

General Allen was appointed Director of NSA effective 8 a.m., 16 August.

h. Parking

The DD/M&S, recognizing the safety hazards engendered by the congestion of traffic and parking outside the Headquarters front entrance, has cut down on parking availability. The Office of Security relinquished three VIP parking spaces to assist in this implementation. Mr. Brownman has set aside a few spaces for VIP parking near the Auditorium. He feels that once the policy is enforced, visitors will secure other means of transportation to reach the building.

i. Security Committee

25X1A Mr. [REDACTED] reported that top-level discussions within the Agency are now taking place to determine whether the Security Committee will play a more active role in the intelligence community by a broadening of the scope of its security activities and responsibilities. This would necessitate appointment of a full-time Chairman.

j. News Media

Mr. Colby has agreed to permit photographs of the grounds and exterior of CIA buildings on 26 August. Security personnel will monitor the activity which will take place at 10, 12, and 2 o'clock. Representatives from CBS, NBC, and ABC will be present.

k. Federal Records Center

The Federal Records Center is now open again on a limited basis. The Office of Security has made special arrangements at FRC for the handling of "crash" requests.

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l. Security Violations

Mr. [REDACTED] indicated that a rise in security violations seems to be related to the recent reductions in personnel. April, May, and June violations were up 100% over one year ago. When the worry and unsettlement were over on 30 June, the violations returned to the same level as July one year ago.

m. Space Allocation

Renovation of the Compartmented Information Branch's new quarters will probably be completed by 24 August. The Clearance Division will begin moving into permanent office space in the near future. The current estimate is the 2nd week in September.

n. Brownman Briefing

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The Technical Division briefing of the DD/M&S last week went very well. Mr. [REDACTED] reported that Mr. Brownman was especially pleased with the progress made on the Phase III Autoscan.

o. Film Showing

A film "Bombs" will be shown in Room GA-13 on 21 August at 10 a.m. This one-hour-and-15-minute film has been well received. Basically, it shows what not to do when a person discovers a suspect bomb. The 21 August showing will be the first of several planned for review by the Office and other pertinent components of the Agency.

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OFFICIAL ROUTING SLIP					
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4	[REDACTED]				
5	[REDACTED]			Line To call me when ready	
6	GE-31 25X1A				
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APPROVAL		DISPATCH		RECOMMENDATION	
COMMENT		FILE		RETURN	
CONCURRENCE		INFORMATION		SIGNATURE	

Remarks:

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Anita

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